



# Welcome to the Education Fund

The Education Fund is a joint effort led by both employers and the union to provide educational opportunities and career pathways to workers through building skills and earning industry-recognized certificates.

## **WHO WE TRAIN**

We provide training for your employees who are part of the bargaining unit in your collective bargaining agreement (CBA) with SEIU Local 2015.

## **WHO WE ARE**

Education Fund staff are employees of the Center for Caregiver Advancement (CCA), a 501(c)3 organization.

## **A GUIDE FOR PAYROLL**

Welcome to the Education Fund! We are excited about your facility's participation in this program.

Please look over this packet for information on your benefits and services, contributions and administration, and contribution reporting.



**Center for  
Caregiver  
Advancement**

# A QUICK GUIDE TO CONTRIBUTIONS

Contributions and the detailed contribution reports are due on the 25th of each month. Students are eligible to access their benefits once the facility has contributed for a minimum of three (3) months and continues to send timely contributions and reports.

<b>NAME OF FUND</b>	<b>SEIU Local 2015 Long Term Care Workers Education and Training Trust Fund</b>
<b>FUND ADMINISTRATOR</b>	<b>Delta Fund Administrators (DFA)</b> Please direct all contributions, correspondence and inquiries regarding the Fund to the Administration office as shown below.
<b>WAYS TO PAY</b>	<b>Electronic</b> <i>Through your financial institution's Automatic Clearing House (ACH)</i>  Payee SEIU Local 2015 Long Term Care Workers Education and Training Trust Fund Attn: DFA Finance Department Fax (209) 463-3767 Email <a href="mailto:seiueducationfund@deltafund.com">seiueducationfund@deltafund.com</a> Reference SEIU Local 2015 Long Term Care Workers <i>Insert Employer Name</i>  <b>Mail</b> Address SEIU Local 2015 Long Term Care Workers Education and Training Trust Fund c/o Delta Fund Administrators Attn: Finance PO Box 2300 Stockton, CA 95201 Fax (209) 950-5142 Email <a href="mailto:seiueducationfund@deltafund.com">seiueducationfund@deltafund.com</a>
<b>DEADLINE*</b>	<b>The 25th of each month</b> Contributions are for the prior month.
<b>REQUIRED DOCUMENT*</b>	<b>Contribution Report</b> You must submit the Contribution Report as an Excel file via email prior to or with your payment on time in order to avoid late fees and/or penalties.

*If a contribution and/or the required report is late, missing or partially missing, Liquidated Damages and interest may apply.*

**\*The information on this page can be found on the Collection Policy and Procedures.**